



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**



July 5, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD FROM THE  
GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
(ALL DISTRICTS) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Request the Mayor of the Board of Supervisors to provide a wet signature to the Certification of Assurance of Compliance (Attachment I) as required by the Governor's Office of Emergency Services (OES), authorizing:
  - The Sheriff, on behalf of the Southern California High Tech Task Force, to accept a High Technology Theft Apprehension and Prosecution Program grant award from the OES, for Fiscal Year (FY) 2006-07, in the total amount of \$2,426,528.
  - The Sheriff, or his designee, on behalf of the County of Los Angeles, to serve as project director of the program, to sign and execute said grant award, and to perform all further tasks necessary for completion of the project, including execution of amendments, modifications, extensions, contracts, and other award documents.

**PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION**

On April 24, 2006, the OES notified the five California High Tech Task Forces of their allocations, each in the amount of \$1,941,222, with a required match of \$485,306.

*A Tradition of Service*

The Honorable Board of Supervisors  
July 5, 2006  
Page 2

This letter requests authorization, by way of a signed Certification of Assurance of Compliance, as required by the OES, to apply for the earmarked allocation of grant funds for the Southern California High Tech Task Force Program for the period of July 1, 2006, through June 30, 2007.

The Southern California High Tech Task Force (SCHTTF) selected the Los Angeles County Sheriff's Department (Department) to be the lead agency for receipt of the OES grant award for the High Technology Theft Apprehension and Prosecution Program (HTTAP).

Senate Bill 438 and Penal Code Section 13848 established a program of financial and technical assistance in the OES, which has been designated to the HTTAP. The OES awarded a HTTAP grant to Los Angeles, Orange, and Ventura Counties, which make up the SCHTTF. The grant was awarded to the Department, who was designated by your Board as the project director.

There are currently 15 law enforcement agencies in the SCHTTF servicing Los Angeles, Orange, and Ventura Counties. There are six police departments, three sheriff's departments, two district attorney's offices, two Federal agencies, and two State agencies. These agencies, bound by the Memorandum of Understanding, collaborate efforts to investigate, apprehend, and prosecute perpetrators of high technology crimes. There is also a Local Steering Committee comprised of members of high technology private industries, law enforcement, and academia.

The Department provides in-kind match and manages the grant funds for the task force and participating agencies. All participating agencies will contribute at least one task force member to assist in task force investigations.

#### Implementation of Strategic Plan Goals

The program conforms to the Los Angeles County Strategic Plan Goal No. 1, Service Excellence, by providing committed employees to support the SCHTTF in the community. The task force will continue to reduce the number of high tech crimes and improve the quality of life for citizens in Los Angeles, Orange, and Ventura Counties. The program also supports Strategic Plan Goal No. 5, Children and Families' Well-being.

#### **FISCAL IMPACT/FINANCING**

This grant award is for the 12-month period, commencing July 1, 2006, and ending June 30, 2007. The grant award includes salary funding of \$639,028 to the Department and \$234,795 to the Los Angeles District Attorney (LADA), for administration,

investigation, operations, and prosecution for the task force. Approximately eighty-seven percent of the LADA program cost will be offset by the grant funding, the remaining thirteen percent will be absorbed by LADA. A twenty-five percent in-kind match of \$485,306 is required to receive grant funding. The Department is contributing to this match by donating portions of a lieutenant, a sergeant, and four detective positions. Grant funding for operating costs, training, and equipment amount to \$712,139.

Funding for the Department's and LADA's budgets for FY 2006-07 has been included in each department's FY 2006-07 budget. Agencies outside the County receiving salary funding are Ventura County Sheriff (\$53,508) and Ventura County District Attorney (\$301,752).

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Due to the passage of Senate Bill 438, Los Angeles, Orange, and Ventura Counties' law enforcement and prosecution agencies are involved with local and State law enforcement agencies in the California High Technology Theft Apprehension and Prosecution Program. This program has become a State-wide effort to address the growing rate of high technology crime that is either undetected, unenforced, or unreported to law enforcement. According to the Federal Bureau of Investigations' 2005 Computer Crime Survey, high technology crimes in the United States costs businesses \$67 billion each year. The participating agencies of Los Angeles, Orange, and Ventura Counties are one of the State's regional task forces under this program. Other regional task forces are currently operational in the Sacramento, Napa, Santa Clara and San Diego Counties.

This board letter has been reviewed and approved by County Counsel and other affected County departments.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This program, continuing into its eighth year, has created workload increases for the County Justice Departments, including the District Attorney, Public Defender, and the Alternate Public Defender, as suspects are investigated for and subsequently charged with their crimes. However, the benefit to public safety of the County far outweighs the additional impact to the County Justice Departments.

The Honorable Board of Supervisors  
July 5, 2006  
Page 4

**CONCLUSION**

Upon Board approval, the Sheriff's Department's Grants Unit needs to obtain four individually certified copies of the Board-adopted letter and one signed Certification of Assurance.

The Sheriff's Department contact for the requested Board action is Marcelle Murr, Grant Analyst/Coordinator, (323) 526-5212.

Sincerely,

A handwritten signature in cursive script that reads "Leroy D. Baca". The signature is written in black ink and is positioned above the printed name and title.

LEROY D. BACA  
SHERIFF

The Honorable Board of Supervisors  
July 5, 2006  
Page 5

LDB:TLW:FEW:MEM:mem  
(Fiscal Administration - Grants Unit)

Attachments (3)

c: Board of Supervisors, Justice Deputies  
Sachi A. Hamai, Executive Officer, Board of Supervisors  
David E. Janssen, Chief Administrative Officer  
Steve Cooley, District Attorney  
J. Tyler McCauley, Auditor-Controller  
Raymond G. Fortner, Jr., County Counsel  
Gary Gross, Principal Deputy County Counsel  
Paul K. Tanaka, Assistant Sheriff  
Richard L. Castro, Chief, Detective Division  
Victor Rampulla, Division Director, Administrative Services Division (ASD)  
Glen Dragovich, Assistant Division Director, ASD  
Robert A. Osborne, Commander, Detective Division  
Peter G. Amico, Commander, Detective Division  
Teri L. Wilhelm, Director, Fiscal Administration  
Frank E. Williams, Assistant Director, Fiscal Administration  
Robert J. Olmsted, Captain, Commercial Crimes Bureau  
Rocky Costa, Lieutenant, Commercial Crimes Bureau  
Merrill E. Ladenheim, Sergeant, ASD  
David Culver, ASMII, Budget Services  
Carol Kane, Operations Assistant III, Detective Division  
Marcelle E. Murr, Grant Analyst, ASD  
Grants Unit  
Chrono

(GRANTS/High Tech Force 07\_05\_06)

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, **LEROY D. BACA** hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Los Angeles County Sheriff's Department

PROJECT TITLE: Southern California High Tech Task Force

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

**I. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Affirmative Action Officer: Darrell Bolin

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, CA 91754

Phone: (323) 526-5671

Email: dbbolin@lasd.org

**II. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**III. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The State of California requires all OES-funded projects to obtain written certification that the project is not impacting the environment negatively.

**IV. Lobbying – (*Recipient Handbook Section 2154*)**

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**V. Debarment and Suspension – (*Recipient Handbook Section 2155*)**

*(This applies to federally funded grants only.)*

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VI. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_

*Leroy D. Baca*

Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: \_\_\_\_\_

*6/21/06*

Federal ID Number: 95-6000927

Executed in the County of: Los Angeles

### AUTHORIZED BY: *(Not Applicable to State Agencies)*

- City/County Financial Officer or
- City Manager or
- Governing Board Chair

Signature: \_\_\_\_\_

Typed Name: Michael D. Antonovich

Title: Mayor, Los Angeles County Board of Supervisors



**Los Angeles County Chief Administrative Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** Los Angeles County Sheriff's Department

**Grant Project Title and Description:**

**Southern California High Tech Task Force (SCHTTF)**

The SCHTTF will provide the highest quality of law enforcement investigative and support services in the high technology criminal field. The SCHTTF supports local law enforcement agencies with training, equipment, and expertise in the investigation and prosecution of high tech crimes.

**Funding Agency**

California Governor's Office of  
Emergency Services (OES)

**Program (Fed. Grant # /State Bill or Code #)**

HT06070190

**Grant Acceptance Deadline**

June 30, 2006

**Total Amount of Grant Funding:** \$1,941,222

**County Match Requirments:** \$485,306

**Grant Period:** 7/1/06 - 6/30/07

**Begin Date:** 7/1/06

**End Date:** 6/30/07

**Number of Personnel Hired Under This Grant:**

**Full Time** 7

**Part Time** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No     

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No     

Is the County obligated to continue this program after the grant expires? Yes      No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes      No     

b). Identify other revenue sources Yes      No     

(Describe)     

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No     

**Impact of additional personnel on existing space:** No impact. This is the eighth year for the program.

**Other requirements not mentioned above:** None.

**Department Head Signature**

*Lee Baca*

**Date**

*6/21/06*